

Enrolment Details:

Proposed start date: ____ / ____ / ____ Note: A minimum of two days attendance is required

Preferred weekdays
(please circle)

Monday

Tuesday

Wednesday

Thursday

Friday

We will endeavour to meet your needs. However, this will be dependent on availability

Intended school (at this stage)? (please tick) Ficino Undecided Other

Why does Ficino Preschool appeal to your family?

Medical details

Please provide relevant details regarding your child's medical health, including known allergies:
(attach a separate sheet if more space required)

Doctor:

Ph:

Learning support

Does your child have any learning needs that require additional educational support to meet their individual needs? (please tick) Yes No

If yes, please specify and attach any additional information

Fees

Please refer to the current Fees Schedule for information on fees and payment of fees.

Declaration by parents/guardians

I/We declare that the information provided in this Application for Enrolment is true and correct.

I/We understand that the acceptance of this form does not constitute admission of the child and that I/we will be required to agree to the conditions of entry as detailed in the Ficino Preschool Enrolment Agreement Form at the time an offer is made.

Parent/Guardian Signature: _____ Date: ____ / ____ / ____

Parent/Guardian Signature: _____ Date: ____ / ____ / ____

Application Procedure

Ficino Preschool invites applications for boys and girls to attend, aged 3 and 4 years. Priority is given to current Ficino Families and children continuing their education at Ficino School. All applicants will be interviewed, along with parents/guardians prior to entry. Families wishing to enrol their children into Ficino Preschool will submit an Application to Enrolment Form, along with payment of the non-refundable \$50.00 administration fee. Following receipt of the application, you and your child will be invited for an interview.

We encourage families to submit an Application Form early to ensure your child will be added to our waiting list.

We welcome prospective families to visit Ficino Preschool to inspect our facilities and see classes in action.

For further information please contact our Head Teacher. Phone: 021 222 4550 or email:

preschoolmgr@ficino.school.nz

This form can be delivered to the school office, or posted to:

Ficino School
PO Box 8970
Symonds Street
Auckland 1150

Checklist:

- Application Fee (non-refundable) of NZ\$50 (incl GST) payable to Ficino School
For direct credits, the school account is
ASB Bank – Mt Eden Branch: 12-3048-0325211-00
Swift Code (for deposits made overseas): ASBBNZ2A
- Passport style photograph (affixed to the application form)
- Copy of birth certificate/passport
- Non-NZ born children photocopy of passport/visa

Privacy Act

The information contained in this application is intended for use in assessing the suitability of the applicant's admission to Ficino Preschool and subsequent education and well-being of the student during their time at Ficino. To achieve the Preschool's primary purpose of educating children it shall obtain such information as may be necessary.

If this application is accepted for enrolment, it will be held for the administration and maintenance of records of past, present and future students, including their parents and guardians, by the School and its various Associated Bodies including Friends of Ficino, the Ficino Development Committee and the Ficino Educational Foundation.

- The School is authorised to disclose the information in this application to the Associated Bodies.
- Any Associated Body holding the information in this application may use that information for the purposes of any activities, which that body is accustomed to undertake from time to time.
- We are aware of our rights of access to and correction of information under the Privacy Act 1993.
- Any information disclosed to the School may be provided to educational authorities under section 7 (4) of the Privacy Act 1993.

Applicants have the right to access and correct any information collected by Ficino Preschool.

OFFICE USE ONLY: Date application received ____ / ____ / ____ Application Fee Acknowledgement

Staff signature _____

Any changes to this form **must** be signed and dated by the parent/guardian.

Version: February 2016